



**Urgent Court Registrar:** Gauteng Division of the High Court, Pretoria  
First Floor, Room 1.37  
Cnr Madiba and Paul Kruger street  
Office No: (012) 315 7429 / 012 492 6700

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**14 DECEMBER 2023**

**URGENT COURT ROLL**

**18 DECEMBER TO 22 DECEMBER 2023**

**COURT 4B**

**JUDGE:** Leso AJ (Ms)

**JUDGE'S SECRETARY:** Tshepang Mpuru

**CONTACT NUMBER:** 012 492 6726

**EMAIL ADDRESS:** [TsMpuru@judiciary.org.za](mailto:TsMpuru@judiciary.org.za)

**DIRECTIVE:**

1. Take note that the Practice directive dealing with urgent applications will be strictly applied.
2. If there is non-compliance with this practice directive, the matter will be struck from the roll, unless good cause is shown for non-compliance.
3. Matters that were not properly enrolled and/or ready at the close of the roll (including matters that are not on caselines) by Thursday 14 December 2023 at 12h00pm, will be struck from the roll with the exception of any applications brought outside of ordinary court hours.
4. **The contact number for urgent applications to be heard out of ordinary court hours is 068 104 7107. The number is NOT to be used for general queries or for any issues other than urgent applications to be heard out of ordinary court hours. The phone will only be answered after normal court hours.**
5. All court bundles are to be fully uploaded to Caselines. Should any party in any matter experience any problem, you're urged to communicate same to the judges secretary timeously.

6. It is the duty of the applicant's attorney to ensure that there are no duplicate cases created on Caselines and that bundles are uploaded thereto by Friday, 15 December 2023 at 16h00 pm.
7. In all matters a **Draft Order in Word format** must be uploaded onto Caselines together with the papers. Parties must bring two hard copies of the draft order to court.
8. In all applications a Practice Note must be filed setting out the following:
  - 8.1 grounds of urgency;
  - 8.2 Nature of relief sought;
  - 8.3 Total number of pages;
  - 8.4 A brief summary of the factual and legal issues involved;
  - 8.5 A clear indication of which portion of the papers must be read;
  - 8.6 Whether there has been service by the sheriff and if not, why not;
  - 8.7 The estimated duration of the matter;
  - 8.8 Whether the matter is opposed; and
  - 8.9 The contact details of the legal practitioners, which must include both mobile number and email addresses.
9. **FAILURE TO FILE a practice note setting out all the above information, may result in the matter being struck from the roll.**
10. Matters will be struck for want of a Practice Note, certificate of urgency and directive compliance affidavit unless there is good cause shown or exceptional circumstances prevail.
11. Due to time constraints imposed due to the nature of urgent court proceedings, no consideration will be given to documents belatedly filed, save in exceptional circumstances. A satisfactory explanation must be incorporated in the Practice Note.
12. Please inform the Judge's Secretary of any settlements or removals immediately.
13. **Matters will be called in terms of the issued allocated roll in open court, Court 4B at 10h00.**
14. On Monday 18 December 2023 at 10h00am, caselines will be frozen to prohibit any further filing.
15. There will be no introductions in the chamber. Introductions will be done in court.